



# Implementando el método GTD con Evernote (Spanish Edition)

*Jonathan Baker*

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## **Implementando el método GTD con Evernote (Spanish Edition) Jonathan Baker**

Aprende cómo sacarle el máximo provecho al método GTD y a Evernote.

Getting Things Done®, o GTD®, es un método de gestión de tiempo creado por el consultor de productividad David Allen. GTD es una de las técnicas más efectivas y populares que puedes usar para tomar las riendas de tu lista de tareas e incrementar tu productividad. El método GTD no sólo te ayuda a completar las tareas y proyectos inmediatos, sino que también te ayuda a avanzar hacia las metas más grandes en tu vida.

Evernote® es un programa que originalmente fue creado para tomar y archivar notas. Estas notas pueden ser de texto, páginas web, mensajes de voz, fotos, y más. Evernote es estupendo para guardar todo tipo de información, y te hace fácil organizar y encontrar tu información.

Con los consejos que ofrece este libro podrás combinar Evernote y GTD para crear un poderoso sistema para mejorar tu productividad. Usar el método GTD con Evernote te permitirá organizar tu vida personal y profesional en formato electrónico. Ya que Evernote está disponible como aplicación web y en dispositivos móviles, siempre puedes tener acceso a tus tareas, proyectos, metas y notas cuando y donde las necesites.

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