

Learning to Use Office 2000 for New CLAIT and CLAIT Plus: Student Book

Angela Bessant



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Learning to Use Office 2000 for New CLAIT and CLAIT Plus: Student Book Angela Bessant In this work, fully updated exercises cover the skills needed for New CLAIT and CLAIT Plus, and give students all the skills they need to make the most of Office 2000. Straightforward assignments in every chapter cover Word, Excel and Access. This work now includes a FREE CD-ROM containing all the material your students will need for the work in the book.

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